



A24 Work, Health and Safety

(Standards 1.2 Regulatory Compliance; 1.8 Information Systems)

Work Health and Safety

1. The Board, for the purpose of the Work Health and Safety Act 2012 (WHS Act 2012) is a "Person Conducting a Business or Undertaking"¹ (PCBU) and is committed to the work health and safety management of the Pennwood operations.
2. Board members, as "*Officers*"² under the WHSA 2012 and are responsible to ensure they exercise "due diligence"³ consistent with the Legislation.
3. The Board during its strategic deliberations will endeavour, so far as reasonably practicable, to ensure the health and safety of staff, volunteers, contractors, consumers and members of the Public is considered, risk assessed and recorded according to Risk Management Policy
4. The Board will annually approve the Work Health and Safety Plan for the forthcoming year.
5. The Board members will participate in Work Health and Safety training offered by Pennwood and where this is external to Pennwood (e.g. another PCBU) they will provide evidence to the Pennwood Chairperson and the Chief Executive of that training.
6. Where Pennwood leases premises for the purpose of offering services, the Board will monitor and where necessary act to ensure the work health and safety standards are not compromised by other Person Conducting a Business or Undertaking (PCBU).
7. WHS will be a standing item for the Board meetings. The Chief Executive will report against the Pennwood WHS Plan and report on operational WHS matters by exception.
8. Reports on WHS are to be available at every Board meeting.
9. The Chief Executive's report for the AGM will include a report on the Pennwood WHS Plan progress, Legislative infringements, and Lost Time Frequency and Injury Frequency Rate statistics.
10. WHS is an agenda item for operational meetings for the purpose of facilitating cooperation between Multicultural Aged Care Inc. its staff, volunteers, contractors and where appropriate their consumers in developing and implementing measures designed to ensure a healthy and safe working environment. Matters arising which are of a corporate nature will be forwarded to the Board for consideration.

¹ Work Health and Safety Act 2012. Section 20

² Work Health and Safety Act 2012. Section 27

³ Work Health and Safety Act 2012. Section 27 (5)

Chairperson of the Board

(Monica Belosevic)